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अपराह तक निदेशक (जन शिक्षा)-सह-सचिव, बिहार राज्य साक्षरता मिशन प्राधिकरण, पटना  
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17-2-16  
(उषा चौधरी)

निदेशक (जन शिक्षा)-सह-

सचिव, बिहार राज्य साक्षरता मिशन प्राधिकरण, पटना

**Government of Bihar**  
**Department of Education.**  
**Vikas Bhawan, Patna**  
**INVITATION FOR QUOTATION**

To

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Sub:- **Invitation for quotation of Fabrication of temporary wall with GI sheet & Filling & Labelling of soil (Package-2) and Digital Sound Systems (Package-5) for Bihar Divas 2016 scheduled to be organised on 22-23 March 2016.**

Dear Sir,

You are invited to submit your most competitive quotations/rates for the following goods/services/supplies under mentioned packages.

**Package II** - Fabrication of temporary wall with GI sheet & Filling & Labelling of soil as required.

(Details enclosed as Annexure-II)

**Package V** - Digital Sound System (only at Gandhi Maidan, Patna)

(Details enclosed as Annexure-V)

**02. Delivery Place:**

Bidders shall install and deliver the materials in requisite number at Gandhi Maidan, Patna and S.K Memorial Hall, Patna Transportation cost of to & fro will be borne by the bidder and shall be included in the quoted price.

**03. Qualification Conditions**

- a) Bidder should be registered either as Partnership Firm, Society or Company. Bidder should be authorized supplier of the quoted item/work and should submit the relevant documents/certificates. Preference will be given in case of Package II & V to the supplier having authorization certificate from District Industries office and Fire Brigade office.
- b) Bidder should have experience of supplying such items and doing work in Government/Public Sector and will have to furnish details of the work done in the form of Agreement copy/Payment Certificate/Satisfactory completion Certificate.
- c) Bidder shall provide all relevant records required i.e. Income Tax Clearance Certificate (up to assessment year 2015-16)/Income Tax Return.
- d) Commercial Tax Clearance Certificate up to March 2015/VAT Return and other taxes (whichever applicable) and Bank Account Number in the name of the firm.
- e) Registration under Service Tax/VAT, as applicable, is essential.
- f) Turnover and value of similar nature of work for each package of work is as under :

| Name of Package | Minimum turnover in any one year of the last 5 financial years | Value of work done in any one year of the last 5 financial years |
|-----------------|--|--|
| Package -2      | 01.00 lakh   | 50,000.00  |
| Package -5      | 09.50 lakh   | 04.75 lakh   |

#### 04. Bid Price:

- (a) The contract shall be for the full quantity for each package as described above. Corrections, if any, shall be made by crossing out, initialling, dating and re-writing.
- (b) All duties, taxes and other levies including the transportation expense is payable by the contractor under the contract and shall be included in total price.
- (c) I. The rates quoted by the bidder shall be fixed for the duration of the contract (up to March 2016) and shall not be subject to adjustment of any account.

II. Each bidder shall submit only one quotation in the format supplied with Bid document. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information must be filled in the supplied Format.

#### 05. Submission of Quotations/Bid:

(a) Each bidder should submit sealed quotation (in two separate part i.e. **Technical (Part-I)** and **Financial (Part-II)** in sealed envelopes) for every package. Super scribed on the envelop –Bihar Diwas- 2016– package no. - (Name of the work) Part- (I or II) (Technical/Financial)

(b) The following documents (Arranged serially) will form the Technical (Part-I)bid (Photocopy of documents duly self attested to be compulsorily enclosed)

1. Company /Firm Profile
2. Registration Certificate
3. Income Tax clearance Certificate for the financial year (2014-15) &Income tax submission proof for the assessment year 2015-16 with PAN number.
4. Commercial Tax Registration & Clearance Certificate (up to date).
5. Service Tax/VAT Registration [If the Firm/Agency having aggregate value of all taxable services is upto 10 Lacs per annum (Ten Lacs) they will have to submit an affidavit that they don't require service tax registration.]
6. Work/contract past experiences (Photocopy of work order) and testimonial of past experience.
7. Bank account Number in the Name of firm/agency (Photocopy Enclosed).
8. Bid Security as stipulated in the bid document.

(c) The Financial (Part-II) of the bid shall consist of only Rates/Price in proforma supplied with bid document on the company's letter pad. All the column and requisite information must be filled in the prescribed format. No rebate should be offered by bidder in total package rate. If rebate is offered, it will not be considered for award of contract.

**(d) Bidder must quote the total rate for each package separately. Award of contract on the basis of lowest evaluated price shall be for each package cost. The bidder must quote the rate per item per day of total duration of hiring. The item-wise rate is only required for convenience of calculation in case of increase/decrease in order for that item.**

#### **06. Performance Security:**

(a) 5% of total bid/contract value will have to be deposited as performance security in form of Bank Guarantee/Demand draft in favour of **Secretary, Bihar State Literacy Mission Authority, payable at Patna** by the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of contract as specified in the bid document/agreement.

(b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/agreement etc. infringed or the bidder fails to complete the work in time.

#### **07. Bid Security:**

Each Bidder will have to submit bid security, in the form of Demand Draft in the name of **Secretary, Bihar State Literacy Mission Authority, payable at Patna**. Bid security for each package will be Rupees 25,000/- (Twenty Five Thousand)

The bid security shall be forfeited

(a) in case a bidder withdraws its bids after opening of Technical (Part-I) and before the validity period of the bid.

(b) if a bidder fails to deposit performance security within specified period as per intimation/request from the Department.

(c) if a bidder fails to execute the agreement within specified time as intimated/requested.

#### **08. Validity of Quotation:**

Quotation shall remain valid for one year after the deadline date specified for submission.

#### **09. Evaluation of Quotations:**

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed; &
- b) Conform to the terms, conditions, specifications and qualification conditions.

## **10. Award of Contract:**

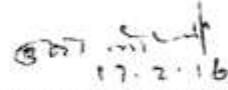
The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

- 10.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- 10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order.
- 10.3 The purchaser may increase or decrease the number of items to be supplied/ work to be done, within the contract validity period. The purchaser may issue the work order in part on different delivery periods as per calendar of events.

## **11. Other Terms & Conditions**

- (a) The Department reserves the right to prepone /postpone/ cancel the programme. The bidder will have to abide by the decision.
- (b) The department have right to cancel the bid allotted to agencies, who are unable to do work as terms of contract in quality base work and right to allot the same work to another agency as the terms and condition decided.
- (c) Final Payment shall be made after the function and submission of bills which will be subject to satisfactory work (certified by the committee constituted for the purpose). Personnel in charge will certify the quality and quantity of the items supplied/work done as per specifications and recommend accordingly the extent of payment.
- (d) No preference will be given to any bidder of class of bidders, either for price or for other terms and conditions.
- (e) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with bid document.
- (f) Successful bidder will have to enter into an agreement with the Department for timely execution of the work order.
- (g) No payment will be made for any damage of goods supplied on hiring basis.

Bidders are requested to send their offer during working hours on or before 5.00 PM of 24.02.2016 in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical-(Part-I) and Financial (Part-II) bids/quotations to the Director (Mass Education) –cum- Secretary, Bihar State Literacy Mission Authority, Patna. Sealed quotations of technical bid (part-I) received on 25.02.2016 at 04.00 PM till then will be opened in the office on the same day i.e. 25.02.2016 at 4.30 PM & sealed quotations of financial bid (part-II) on same day in the presence of bidders or their authorized representatives desire to be present.

  
17.2.16

**(Usha Chaudhary)**

Director (Mass Education)-cum-  
Secretary, Bihar State Literacy Mission Authority, Patna.

CC: Web-site of the Department-

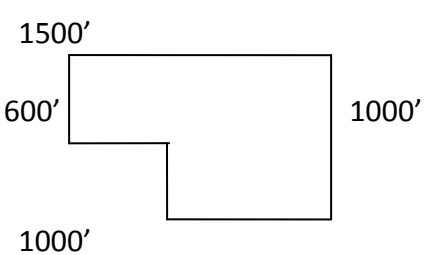
**<http://www.educationbihar.gov.in>**

## FORMAT FOR QUOTATION

### Package-II

#### Fabrication of temporary wall with GI sheet/ Filling of Soil & labelling of ground

(Bid Security Rs. 25,000/-)

| Sl No. | Brief Description   | Specification  | Quantity (Approx.)   | No. of hiring days | Rate per Item per Day (including all taxes) | Total Price |
|--------|---|--|--|--------------------|---|-------------|
| A      | B   | C  | D  | E                  | F   | (G=DxExF)   |
| 1      | <b>Demarcation of Road and Filling of soil as required in Gandhi Maidan Patna (Bidder may visit Gandhi Maidan to assess the soil filling etc) South-West North-West South-East Area</b> | Demarcation of Rectangular Road by cleaning & labelling of ground path by soil cutting (preferably by machine) and grass and marking with MORAM and chalk etc. This labelling of soil removing/cleaning of grass should be completed two days before the Aayojan and the colouring work should finished before the start of Aayojan. | Inside 4100'<br>Long one Road - 10 fts wide all around (as per design) | 3                  |   |             |
| 2      | <b>GI Sheet</b>   | Fabrication of boundary with GI sheet (10 ft. height) supported by BALLAs/bamboos with provision of main gate, three side gates and gate for entry of fire brigade<br><br>  | Rectangular boundary 4100' (Total Perimeter)                           | 3                  |   |             |

**GRAND TOTAL(in words)-**

1. We agree to supply the above mentioned items on hire basis in accordance with the technical specification for a total contract price of Rs..... (in words Rs.-- -----) including Service Taxes, Transportation etc. within ten days of the issue of supply order.
2. We also confirm that the normal commercial warranty/guarantee of 6 days shall apply to the offered goods and services.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

**Signature of Bidder with address & Telephone No.**



## FORMAT FOR QUOTATION

### **Package-VI DIGITAL SOUND SYSTEM**

(Bid Security Rs. 25,000/-)

| Sl. No.      | Brief Description    | Specification  | Quantity (Approx) Gandhi Maidan, Patna | No. of Days                | Rate Per Day (Including all taxes, transportation & Stay of technical persons) | Total Price |
|--------------|----------------------|--|--|----------------------------|--|-------------|
| A            | B                    | C  | D                                      | E                          | F  | G=(DxExF)   |
| 1            | Digital Sound System | <ul style="list-style-type: none"><li>• Digi – Design – 48 Channel</li><li>• Line Array (KFS – EAW)</li><li>• RCF (Sub Boofers dual)</li><li>• Floor Monitor</li><li>• DI – Box (BSS)</li><li>• All Microphones (Sure)</li><li>• Drum Kit</li><li>• Drum Set (Six Pcs.)</li><li>• IQ Distributer</li><li>• Stage Lighting – Moving Head – 24</li><li style="padding-left: 40px;">LED Par Light – 60</li><li style="padding-left: 40px;">Par Light – 60</li><li style="padding-left: 40px;">Hazy Machine - 02</li><li style="padding-left: 40px;">Laser Light – 02</li><li style="padding-left: 40px;">Follo Light – 02</li><li style="padding-left: 40px;">Light Truss – 60' x 40'</li><li>• All amplifiers lab Audio</li><li>• Drive Rack – XTA / DBX</li><li>• Line Array Truss – 28' Height</li></ul> | 1 Set                                  | 21-23 March 2016 (03 days) |  |             |
| <b>TOTAL</b> |                      |  |  |                            |  |             |

### **GRAND TOTAL (in words)-**

Note :- If any extra instrument is demanded by Artist, it will have to be supplied by the supplier in the above mentioned total cost.

1. We agree to supply the above mentioned items on hire basis in accordance with the technical specification for a total contract price of Rs..... (in words Rs.-- -----) including Service Taxes, Transportation etc. two days before the programme.
2. We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

**Signature of Bidder with address & Telephone No.**