

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

Pathya Pustak Bhawan, Budh Marg, Patna-800 001

Phone: 2221975, 2222783, 2223533, 2205730 Fax: 0612-2236388 Email: textbookmd@gmail.com

Ref.No. 2654 A /

Patna dated: 01.11.13 /

From:

J.K.P. Singh, I.R.P.S.,
Managing Director

To:

M/s.
.....
.....

Sub: Clarification/amendment of Pre-Bid Meeting held on 30.10.2013 at 15.30 hrs. for Rates of Printing and Binding of Text Books for Class-I to VIII under S.S.A. 2014-15.

Sir,

Consequent to the decision taken in Pre-Bid Meeting held on 30.10.2013 at 15.30 hrs. in the office of the Managing Director, Bihar State Text Book Publishing Corporation Ltd. it was decided to bring about the following clarification/amendment:-

Page No.	Provision in the Bid Document	Decision of the Corporation
1	Date and Time for receipt of Bids : 01.11.2013 to 15.11.2013 till 13.00 Hrs.	Date and Time for receipt of Bids : 01.11.2013 to 15.11.2013 till 13.30 Hrs.
2	The Bid document may be downloaded from the Website www.educationbihar.gov.in & www.bstbpc.gov.in from 19.10.2013 and it may be submitted alongwith a demand draft of Rs. 10,000/- in favour of "Bihar State Text Book Publishing Corporation Ltd.," payable at Patna.	The Bid document may be downloaded from the Website www.educationbihar.gov.in & www.bstbpc.gov.in from 19.10.2013 and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of of Rs. 7,000/- (Seven thousand) in Cash or Demand draft in favour of "Bihar State Text Book Publishing Corporation Ltd.," payable at Patna.
5 to 10	(A) <u>PART OF TECHNICAL BID (FORM-I) SSA - 2014-15</u> <i>For Printing and binding of Text Books.</i>	(A) <u>PART OF TECHNICAL BID (FORM-I) SSA - 2014-15</u> <i>For Printing and binding of Text Books.</i> <i>Ammended Form Attached.</i>
11	(B) <u>PART OF TECHNICAL BID (FORM-II)</u>	(B) <u>PART OF TECHNICAL BID (FORM-I)</u> <i>Ammended Form Attached.</i>

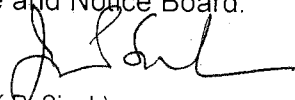
12	<p><u>PART – A – ‘TECHNICAL BID’:</u></p> <p><u>CRITERIA FOR QUALIFICATION</u></p> <p>(b) The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2009-10, 2010-11 & 2011-12 or 2010-11, 2011-12 & 2012-13 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.</p>	<p><u>PART – A – ‘TECHNICAL BID’:</u></p> <p><u>CRITERIA FOR QUALIFICATION</u></p> <p>(b) The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2010-11, 2011-12 & 2012-13 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.</p>
12	<p>(c) The annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2009-10, 2010-11 & 2011-12 or 2010-11, 2011-12 & 2012-13 - should be not less than Rs. 75.00 (Seventy five) lakhs who are owning two or more Web offset machine and in case of single Web offset machine not less than Rs. 40.00 (forty) lacs .</p>	<p>(c) The annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2010-11, 2011-12 & 2012-13 - should be not less than Rs. 75.00 (Seventy five) lakhs who are owning two or more Web offset machine and in case of single Web offset machine not less than Rs. 40.00 (forty) lacs .</p>
12	<p>(d) The Bidder should submit details. with reference to [(Column-10(a) to 10(g)– of Part of Technical Bid (Form-I)] having following facilities</p> <p>(ii) Multicolour Web and Sheet Offset Printing Machines – The bidders must have properly working modern Web Offset printing machine. Old printing machines not working properly will not be acceptable.</p>	<p>(d) The Bidder should submit details. with reference to [(Column-10(a) to 10(h)– of Part of Technical Bid (Form-I)] having following facilities -</p> <p>(ii) Multicolour Web and Sheet Offset Printing Machines – The bidders must have properly working modern Web Offset printing machine. Old printing machines not working properly will not be acceptable. Please refer to para 36 of (D) Section-II.</p>
13	<p>(g) Copy of Sales Tax/VAT Registration. Bidder of State other than the State of Bihar, who are not registered with Bihar Sales Tax Department shall have to open an office in Bihar itself and get registered with Bihar Sales Tax Office within 15 days of allotment of work.</p>	<p>(g) Copy of Sales Tax/VAT Registration's Latest Certificate / Latest VAT Clearance Certificate / Return. Bidder of State other than the State of Bihar, who are not registered with Bihar Sales Tax Department shall have to open an office in Bihar itself and get registered with Bihar Sales Tax Office within 15 days of allotment of work.</p>
13	<p>(h) Copy of Income Tax return filed for three assessment years i.e. 2010-11, 2011-12 & 2012-13 or 2011-12, 2012-13 & 2013-14 .</p>	<p>(h) Copy of Income Tax return filed for three assessment years i.e 2011-12, 2012-13 & 2013-14 .</p>



14	(q) With reference to invitation of quotation of rates including paper in this tender documents, the following shall form part of Criteria for qualification, including the Criteria enumerated from (a) to (p) above .	(q) With reference to invitation of quotation of rates supporting required documents in this tender documents, the following shall form part of Criteria for qualification, including the Criteria enumerated from (a) to (q) above -
14		(r) The tender should be submitted along with the original money receipt of Rs. 7,000/- (Rupees Seven thousand) to be issued by BSTBPC or a demand draft of Rs. 7,000/- in favour of "Bihar State Text Book Publishing Corporation Ltd., payable at Patna". Claficatory Note: The tender document are to be downloaded from the Website for further fillings and to be submitted along with all required documents to the BSTBPC. However, the tender must accompany the original money receipt towards bid documents fees of Rs. 7,000/- to be deposited in cash or the demand draft of Rs. 7,000/- in favour of "Bihar State Text Book Publishing Corporation Ltd., payable at Patna". It is to clarify that submission of original money receipt is a must and shall form part of technical bid. It means BSTBPC shall issue moeny receipt of Rs. 7,000/- to be deposited in cash or in the form of the said draft and the money receipt should be deposited along with the tender within the stipulated time limit. The money receipt shall from part of the technical bid documents.
15	5. THE BID SECURITY MAY BE FORFEITED: (b) in case of a successful Bidder, if the Bidder fails: (iii) to furnish 50% of the cost of Text / cover paper as security deposit.	5. THE BID SECURITY MAY BE FORFEITED: (b) in case of a successful Bidder, if the Bidder fails: (iii) to furnish 30% of the cost of Text / cover paper as security deposit.
16	7.1 b) Processing, PS Plate Making , Correction making,	7.1 b) Processing, CTP/ PS Plate Making , Correction making,
16	Claficatory Note: (D) The printer must have 3,000 (three thousand) sq. feet area storage besides the area of each firm/press separately. The number and name of workers working in each firm/press must be furnished in a separate sheet. The inspection and test may be conducted on the premises by the officials of the Corporation. If the information given by the printer is found incorrect, the printer will be liable to be punished.	Claficatory Note: (D) The printer must have 3,000 (three thousand) sq. feet area storage besides the area of each firm/press separately. The number of workers working in each firm/press must be furnished in a separate sheet. The inspection and test may be conducted on the premises by the officials of the Corporation. If the information given by the printer is found incorrect, the printer will be liable to be punished.
17	11.1 Bids must be received at the office of the Corporation by 13.00 hrs. on 15.11.2013 in the time on the next working day.	11.1 Bids must be received at the office of the Corporation by 13.30 hrs. on 15.11.2013 In the time on the next working day.
18	15.2 However, the bidder may be allowed a bank guarantee of at least 50% of the cost of paper security of the total print order and lift the paper as per requirement on rotation basis Section-XI. But in no case paper will be issued more than the amount of Bank Guarantee 50% furnished by the bidder.	15.2 However, the bidder may be allowed a bank guarantee of at least 30% of the cost of paper security of the total print order and lift the paper as per requirement on rotation basis Section-XI. But in no case paper will be issued more than the amount of Bank Guarantee 30% furnished by the bidder.

19	17.2 The successful bidders shall deposit with the Corporation, full cost of Text and Cover paper to be supplied to him as security in the form of Bank Guarantee/Bank Draft/Pay order (on a nationalized/scheduled bank) @ Rs. 55,000/- (Rupees Fifty five thousand) per ton as cost of Text & Cover Paper at the time of execution of the Agreement.	17.2 The successful bidders shall deposit with the Corporation, full cost of Text and Cover paper to be supplied to him as security in the form of Bank Guarantee/Bank Draft/Pay order (on a nationalized/scheduled bank) @ Rs. 50,000/- (Rupees Fifty thousand) per ton as cost of Text & Cover Paper at the time of execution of the Agreement.
25	36. If it feels necessary, Corporation will take offset machine trail at any time any stage to check offset machine's conditions and printing quality for that Corporation will provide standard colour patch for four colour printing. It should be in the form of CD or Film.	36. If it feels necessary, Corporation will take offset machine trail at any time and any stage to check the working condition of the offset machine and printing quality. For that Corporation will provide standard colour patch for four colour printing. It should be in the form of CD or Film.
30	(G) SECTION - V - BID FORM 3. Demand Draft/FDR No..... dated..... for..... Rs..... of Bank Name is attached herewith	(G) SECTION - V - BID FORM 3. Demand Draft No..... dated..... for..... Rs..... of Bank Name is attached herewith
42 to 45	(M) SECTION - XI REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII SARVA SIKSHA ABHIYAN, BIHAR - (EDUCATIONAL SESSION 2014-2015)	(M) SECTION - XI REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII SARVA SIKSHA ABHIYAN, BIHAR - (EDUCATIONAL SESSION 2014-2015) Note: Delivery date is provisional and tentative. It will be specifically provided in the work order.
46	(N) SECTION - XII REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII SARVA SIKSHA ABHIYAN, BIHAR - (EDUCATIONAL SESSION 2014-2015)	(N) SECTION - XII REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII SARVA SIKSHA ABHIYAN, BIHAR - (EDUCATIONAL SESSION 2014-2015) Ammended Check-List Attached.

The above clarification/amendment is being uploaded on Website and Notice Board.


(J.K.P. Singh)
Managing Director

(A)

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD,

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDHA MARG, PATNA-800 001

Phone: 0612-2221975, 2222783, 2223533 Fax: 0612-2236388 E mail : pat_bstbpc@dataone.in

PART OF TECHNICAL BID (FORM-I) SSA - 2014-15

For Printing and binding of Text Books.

1. Name of the Firm/Printing Press:
2. Full address – :
- (i) Office of the Firm/Printing :
- Press :
- (ii) Printing Premise :
3. Status : Proprietary/ Partnership/ Corporation/ Limited Co./ Society etc.

4.

Telephone Nos.	Land Line	Cell/Mobile No.	Fax No.	E-mail Address
OFFICE				
PRINTING PREMISE				

5. Name of each Proprietor/Partner/Directors:-

Name of Proprietor/ Partner/Directors	Residential Address	Land Line Telephone No.	Cell/ Mobile No.	E-mail Address

6. If the firm/Printing Press has more than one No. of Units and Premises, Names, Addresses, Telephone Nos./ Fax Nos and E-mail Addresses etc. be given separately.

7. (A) Earnest Money (Demand Draft) : on any **Nationalized bank** payable at Patna. Rupees only (In words)
 D.D. No..... Date..... Name of the Nationalized Bank :
 (B) No. of items for which bidder has deposited his Earnest Money Deposit (E.M.D) (with reference to details as Part of Technical Bid.....)

Clarificatory Note: Tenderer should quote rate for title/s of book/s in the light of machine's book producing capacity in the stipulated period and bank guarantee required (as detailed in Coloumn 12 and 14 of (E) Section-III).

8. Book Production Capacity (Total quantity, the bidder intends to complete **within 120 days**) to be effective from date of notification of award.
 (Please state the specific and real commitment in terms of number of finished books.

(A) A/4 Size of Books

No. of Colours	No. of Books	
	Centre Stitching upto 128 pages	More than 128 pages side stitching
2 Colour		
4 Colour		

(B) 1/8 D.C. Size of Books

No. of Colours	No. of Books	
	Centre Stitching upto 128 pages	More than 128 pages side stitching
1 Colour		
2 Colour		
4 Colour		

9. Period of Supply : As per the schedule to be given in the work order.

10. Period of validity of offer : One Year



11. Any Statutory permission/provision :
 required for running printing
 and binding unit if any
 (Furnish details)

12. Whether the firm is registered
 under the following Acts ?
 If so, please furnish details :

- (a) The Indian Companies Act, 1956 : Registration No. Date
 (b) The Indian Partnership Act, 1932 : Registration No. Date
 (c) Societies Registration Act, 1860 : Registration No. Date
 (d) A sole proprietary printing press:

13. Details of Printing Machinery : (Properly Installed & in working condition):-

(a) Sheet-fed Offset:

Size	Make	Year of Manufacturer	No. of Colours	Nos. of Machine

(Attach separate list, if necessary)

(b) Web Offset with 578 mm.

Details of Machine	M/C No.1	M/C No.2	M/C No.3	M/C No.4	M/C No.5
(1) Make					
(2) Year of manufacture					
(3) No. of colours					
(4) Speed per Hour					
(5) Width					

If the number of machines are more than five, enclose a separate sheet.

(c) Web Offset with 508 mm.

Details of Machine	M/C No.1	M/C No.2	M/C No.3	M/C No.4	M/C No.5
(1) Make					
(2) Year of manufacture					
(3) No. of colours					
(4) Speed per Hour.					
(5) Width					

If the number of machines are more than five, enclose a separate sheet.

(d) Details of Binding Machinery if owned by the bidder:

Binding Machinery	Make	Size	No. of Machines	Automated/ Manual	No. of Gathering Stations	Speed per hour
Folding 16 pp /32 pp						
Centre /Side Stitching						
Cutting Machines						
Gathering Machines						
Other machines						

- (e) Details of Plate Making facility owned by the tenderer:
- (i)
 - (ii)
 - (iii)
 - (iv)

If the number of machine are more than IV enclose a separate sheet.

Note: (1) The tenderer is expected to give all details in the above format of the bindery owned by tenderer.

- (f) Horse power required to run the above mentioned total machines enumerated vide 10(a) to 10(e) :
- (g) Number of persons employed directly or indirectly in the printing press. (with reference to Section-X):

14. **Printing capacity per day.**

No. of Cols.	No. of Impressions	
	578 mm Web	508 mm Web
Single Col.		
Two Cols.		
Four Cols.		

15. **Normally how much printing capacity per day will be given to the BSTBPC out of the total capacity per day.**

No. of Cols.	No. of Impressions	
	578 mm Web	508 mm Web
Single Col.		
Two Cols.		
Four Cols.		

16. **The binding capacity per day in terms of books:-**

Details of Binding capacity	No. of Books
Centre Stitching upto 128 pages	
Side Stitching above 128 pages	

17. Please indicate commitment as to how much binding capacity would be made available by your bindery to the works on the present tender.
- (i) No. of copies of Centre stitching books per day.
- (ii) No. of copies of Side stitching books per day.

18. **Availability of space/area (in Sq. ft):-**

	Specific Item	Ownership	Rental
a)	Space/area for machine operating		
b)	Space/area available for Book binding and allied work		
c)	Space/area available for storage		

19. No. of Reams / Reels of paper :
which could be stocked at one time
20. (a) Complete insurance particulars :
for insurance of the premises &
stock against theft, fire, burglary
etc.
- (b) State whether Corporation's :
materials and goods viz, paper,
printed material etc. would be
covered by insurance ?
21. Name & Address of your bankers :
(Corporation be advised of change,
if any, made subsequently).
22. Is the firm/printing press doing book
printing work for Text Book Corporation/
Organization of any State in India engaged
in text book publication/printing. If yes,
details of such work:-
- (a) For which State/States :
- (b) Since when :
- (c) Number of copies printed for :
- academic year 2011-12, :
- 2012-13 & 2013-14 :
- (d) Performance Certificate to this effect be furnished:
(other than BSTBPCL, Patna)
23. Is the firm/printing press doing multi colour book printing
work for any reputed publishing house anywhere in India ?
- (a) Name of the Publishing House :
- address/phone No. :
- (b) Since when :
- (c) Number of copies printed :
- for academic year 2011-12, :
- 2012-13 & 2013-14 :
- (d) Certificate relating to this effect be furnished
- (i) Work orders :
- (ii) Performance Certificate :
- (iii) Payment proof etc for the year :
- 2011-12, 2012-13 and 2013-14 . .

:-DECLARATION -:

ID/o, S/o, W/o Shri
..... Proprietor / Partner / Director
.....(Name of firm) hereby declare that the
information given from 1 to 23 in above form is correct and true and if any information is found to be
untrue or false, the bid is liable to be rejected.

I also solemnly declare that if any information above is found untrue / false, my candidature as
bidder may be cancelled and appropriate action can be taken against me and my firm. If any order has
been placed on the basis of above information, the Corporation is at liberty to cancel the order.

Date:
Place:

Bidder's full name and signature
with Rubber Stamp
or Official Seal of the firm



(B)

SSA - 2014-15

PART OF TECHNICAL BID FORM – II

(Details of earnest money deposit (EMD) please be furnished) :-

Name of the Firm with Address:

Class & Book Sl. No.	Name of the Bank	Amount	Details of E.M.D.	
			Class & Book Title Sl. No.	Amount in Rs.

Note:- Please enclose the original deposit receipts as mentioned above.

Place:

**Name & Signature of the
bidder with rubber stamp.**

Date :

(N)

SECTION - XII

Check-List Part-A of 'Technical Bid'.

Bid for Printing and binding of Text book for SSA-2014-15, Bihar

Bid opening on

This is to Certify that Bid with supporting papers contain pages from To

Name of Bidder:

	LIST	From Page No.	To Page No.
(a)	The Bidder must be an Offset Printer. The press should have been in operation for a minimum period of 3 years as on prior to bid submission date.		
(b)	The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2010-11, 2011-12 & 2012-13 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.		
(c)	The annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2010-11, 2011-12 & 2012-13 - should be not less than Rs. 75.00 (Seventy five) lakhs who are owning two or more Web offset machine and in case of single Web offset machine not less than Rs. 40.00 (forty) lacs .		
(d)	<p>The Bidder should submit details. with reference to [(Column-10(a) to 10(h)- of Part of Technical Bid (Form-I)] having following facilities -</p> <p>(i) Plate Making Facilities</p> <p>(ii) Multicolour Web and Sheet Offset Printing Machines – The bidders must have properly working modern Web Offset printing machine. Old printing machines not working properly will not be acceptable. Please refer to para 36 of (D) Section-II.</p> <p>(iii) Binding facilities in the press premises itself</p> <p>(iv) Storage capacity for paper.and finished books,(with reference to Column-14 & 15 – Part of Technical Bid (Form-I) should be minimum 3,000 Sq.ft. and layout/map be attached). If space is rented – agreement copy of each separate unit should be submitted along with tender.</p> <p>In case bidder does not possess Text Book Cover printing capacity/facility on its own, in such case the said bidder will have to submit a commitment letter from registered printer of BSTBPC who has a multi colour sheet offset printing machine and from whom the bidder will be getting the cover printed on its letterhead. However the bidder will not be relieved of the liability of providing quality cover in time.</p> <p>Clarificatory Note:-</p> <p>1) The bidders having cover printing capacity/facility, may print cover on their own.</p> <p>2) Those who do not have their own cover printing capacity/facility may get cover printed only by registered printers of BSTBPC.</p> <p>3) The actual cover printers will have to print their print line on each cover.</p> <p>4) The printing quality of cover will not be compromised and be absolutely maintained.</p>		
(e)	A duly attested Declaration by the Bidder in the form specified for this purpose i.e. Section-IX, by a Notary, to be submitted along with the bid.		
(f)	Press Declaration Certificate from the competent authority.		

(g)	Copy of Sales Tax/VAT Registration's Latest Certificate / Latest VAT Clearance Certificate / Return. Bidder of State other than the State of Bihar, who are not registered with Bihar Sales Tax Department shall have to open an office in Bihar itself and get registered with Bihar Sales Tax Office within 15 days of allotment of work.		
(h)	Copy of Income Tax return filed for three assessment years i.e 2011-12, 2012-13 & 2013-14 .		
(i)	Copy of PAN Card.		
(j)	Copy of Electrical load, sanctioned in the name of firm/proprietor justifying the load for the machines installed in premises along with a copy of current Electricity Bill. Details of the Generator, if installed must be enclosed.		
(k)	Certificate of incorporation of copy of Memorandum & Article of Association or partnership deed if not a Proprietary Firm, must be attached.		
(l)	The Bid shall be accompanied with the Bid Security as per the amount specified & placed at Section-III.		
(m)	Details of any other existing printing work load/commitment, at present.		
(n)	Registration No. of Employee Provident Fund is mandatory wherever applicable. In case a printer is not covered under EPF, then proof of such evidence is to be submitted in the form of a written undertaking.		
(o)	Bid by Consortium of printers/company will not be allowed. However the meaning of consortium will not apply to those printers covered under Part-A Technical Bid Clause-(d) (v).		
(p)	The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement including Bank Guarantee limit amount for paper security which may be required for execution of the Agreement/Contract.		
(q)	With reference to invitation of quotation of rates supporting required documents in this tender documents, the following shall form part of Criteria for qualification, including the Criteria enumerated from (a) to (q) above		
(r)	The tender should be submitted along with the original money receipt of Rs. 7,000/- (Rupees Seven thousand) to be issued by BSTBPC or a demand draft of Rs. 7,000/- in favour of "Bihar State Text Book Publishing Corporation Ltd., payable at Patna". Claficatory Note: The tender document are to be downloaded from the Website for further fillings and to be submitted along with all required documents to the BSTBPC. However, the tender must accompany the original money receipt towards bid documents fees of Rs. 7,000/- to be deposited in cash or the demand draft of Rs. 7,000/- in favour of "Bihar State Text Book Publishing Corporation Ltd., payable at Patna". It is to clarify that submission of original money receipt is a must and shall form part of technical bid. It means BSTBPC shall issue moeny receipt of Rs. 7,000/- to be deposited in cash or in the form of the said draft and the money receipt should be deposited along with the tender within the stipulated time limit. The money receipt shall from part of the technical bid documents.		

Signature & Seal of the bidder.