

प्रेषक,

एम० रामचंद्रदु, भा०प्र०से०
निदेशक (प्राथमिक शिक्षा)

सेवा में,

सभी क्षेत्रीय शिक्षा उप निदेशक,

सभी जिला शिक्षा पदाधिकारी,

सचिव, बिहार संस्कृत शिक्षा बोर्ड, पटना

सचिव, बिहार मदरसा बोर्ड, पटना

पटना, दिनांक : 17/03/2017 /

विषय :- राष्ट्रीय शिक्षक पुरस्कार वर्ष 2016 के लिए शिक्षकों के नाम अनुशंसित कर भेजने के संबंध में।

प्रसंग:- इस कार्यालय का पत्रांक 03 दिनांक 17.02.2017 एवं 04 दिनांक 17.02.2017 महाशय,

उपर्युक्त विषय प्रसांगिक पत्र के द्वारा आप सभी को राष्ट्रीय शिक्षक पुरस्कार 2016 एवं राजकीय शिक्षक पुरस्कार 2016 देने हेतु जिला अनुशंसा समिति से शिक्षक/शिक्षिका के नाम चयनित कर दिनांक 31.03.2017 तक निश्चित रूप से निदेशक माध्यमिक शिक्षा एवं प्राथमिक शिक्षा, शिक्षा विभाग बिहार, विकास भवन, पटना को उपलब्ध कराने हेतु निदेशित किया गया था। परन्तु अब तक विषयांकित प्रतिवेदन(फोल्डर दो प्रति में) अप्राप्त है। अंकनीय है कि भारत सरकार द्वारा राष्ट्रीय शिक्षक पुरस्कार वर्ष 2016 के लिए शिक्षकों के नाम की अनुशंसा दिनांक 31.03.2017 तक उपलब्ध कराने का निदेश दिया गया है।

अतः निर्धारित तिथि तक प्रतिवेदन(फोल्डर दो प्रति में) निश्चित रूप से उपलब्ध करा दिया जाय।

विश्वासभाजन

(एम० रामचंद्रदु)

निदेशक, प्राथमिक शिक्षा

TIME BOUND / IMMEDIATE

No.F.1-4/2016-NAT
Government of India
Ministry of Human Resource Development
Department of School Education and Literacy

Shastri Bhavan, New Delhi
dated 11th January, 2017



Dis. PE
Shri R. K. Mahajan,
Principal Secretary (Education),
Government of Bihar, Deptt. of MHRD,
Vikas Bhawan, New Secretariat,
Patna – 800001
BIHAR

638
23/1/17

Subject: National Award to Teachers, 2016 – Allocation of Awards to States / Union Territories / Organisations – Request for recommendations.

Sir,

The Government of India, Ministry of Human Resource Development, Department of School Education & Literacy implements a Scheme of 'National Award to Teachers' (www.mhrd.gov.in) as per which teachers from all over the country are selected for National Awards. The following categories of teachers are eligible for award under this Scheme:

- 30/1/17
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24/1/17
- (i) Recognized Primary and Secondary School Teachers of States/UTs/Organisation ;
 - (ii) Sanskrit Teachers of Sanskrit Pathshalas and Tolls run on traditional lines;
 - (iii) Arabic/Persian Teachers of Madrasas run on traditional lines;
 - (iv) Teachers of CBSE affiliated schools;*
 - (v) Teachers of CISCE affiliated schools;
 - (vi) Teachers of CTSA affiliated Schools; and
 - (vii) Teachers who promote the education of children with disability in regular schools by States/UTs/Organisations and other school system.

*The teachers recommended by CBSE should be other than those who have already been covered under the allocated quota for States/UTs/Organisations.

2. The States/ UTs/Organisations wise quota for National Awards is given at Annexure-I.

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18.1.17

3. For Sanskrit Teachers of Sanskrit Pathshalas and Tolls, 15 awards are reserved and for Arabic/Persian Teachers of Madrasas 5 awards are reserved, which cannot be allocated State-wise due to their limited number. Selection of teachers for these awards will, therefore, be made out of all the names that would be recommended by various States/Union Territories. At least two names may be recommended for these categories of teachers. From past experience, it is noticed that recommendations for these awards are not adequate. You are, therefore, requested to make special efforts to locate suitable **Sanskrit and Arabic/Persian Teachers of Institutions run on traditional lines so that the Awards do not lapse.** There are a large number of traditional Pathshalas/Tolls/Madrasas functioning in different parts of the country. However, since they may be functioning in an informal way or do not come to the notice of the Education authorities, special efforts need to be made to identify them and recommend their teachers for the National Awards, if they fulfill the necessary conditions.

4. It has been noticed that Sanskrit/Arabic/Persian teachers working in regular schools are generally not considered for National Award by the States due to a misunderstanding that such teachers would be eligible exclusively for awards from out of the 15 and 5 awards set apart for Sanskrit and Arabic/Persian Teachers of traditional Pathshalas and Madrasas. It is requested that Sanskrit and Arabic/Persian teachers working in regular Primary/Secondary schools should also be considered for National Award under the categories of Primary and Secondary school teachers.

5. You are also requested to give suitable representation to women teachers while making your recommendations as it has been noticed that sufficient number of women teachers are not recommended by the States. It may be noted that for class room teachers only 15 years of regular teaching experience is required, while for Principals/Headmasters 20 years of regular teaching service is required. However, for the Special award category, in case of teachers, 10 years of regular teaching experience and for Principals/Headmasters, 15 years of regular teaching experience is required.

6. While recommending the teachers, the State Committee/Central Award Committee shall categorically state the SPECIAL OR UNIQUE attribute of each teacher on the basis of which their names have been recommended. Absence of such information may render the teacher(s) ineligible for the award.

7. A brief citation is required to be attached for teachers being recommended under the categories for special awards. If no suitable candidate is recommended, the allocated special awards shall not be transferred to general category. Other eligibility conditions and the selection procedure remain unchanged. Deserving teachers should, therefore, be encouraged in the interest of education by recommending sufficient number of such teachers who may themselves have disabilities and also those who have done commendable work for education of children with disabilities.

(i) A copy of the minutes of the meeting of the State/UTs/Organisation Selection Committee finalising the recommendations may also invariably be sent, in original duly signed by all committee members. This is vital and may please be noted for compliance.

(ii) It may be reiterated that complete information as per the proforma is to be sent. There must be no deviation from the prescribed proforma. Recommendations with incomplete information will not be processed.

8. Kindly acknowledge receipt of this letter and ensure that your recommendations reach this Ministry as early as possible and in any case not later than **28.02.2017** positively. I shall be grateful if a soft copy of the recommendation of the State Selection Committee along with enclosures is e-mailed to natsection2014@gmail.com.

9. It has been observed in the past that some States/UTs/Organisations send recommendations much later than the last date for receipt causing avoidable delay in the finalization of awards. It is, therefore, reiterated that nominations in the prescribed proforma only must be sent in time so as to ensure that the awards are finalized and necessary action is taken for their distribution on 05.09.2017.

10. It is also requested that a copy of Aadhaar Card and Bank details/mandate form (Proforma enclosed) of the recommended teachers may be sent to this department for on-line disbursement of award money and Travelling Allowances (TA).

Yours faithfully,



(G. Vijaya Bhaskar)

Director

Tele: 2338 8641

Encl:- As above.

REGIONAL COMMITTEE

- | | |
|--|----------|
| 1. Regional Head of the Organization or person Equivalent to Regional Head nominated by Head of Organization | Chairman |
| 2. Director of a SCERT | Member |
| 3. Principal of a Secondary School | Member |

CENTRAL AWARD COMMITTEE

- | | |
|---|----------|
| 1. Chairman/Director/Commissioner/ Head of the Organization | Chairman |
| 2. Principal of a Teacher's Training College | Member |
| 3. Nominee of the Union Government | Member |

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**PROFORMA FOR TEACHERS
FOR NATIONAL AWARD TO
TEACHERS**

Please Note:- Two passport size photograph
DULY attested on back side by any Gazetted
Officer of your Town, Tehsil or District be attached
in separate envelope. The Photograph should not
be defaced in anyway.

Space for
affixing
Passport
size
Photographs

PROFORMA FOR RECOMMENDING A TEACHER FOR NATIONAL AWARD

Parts A, B and C are to be filled by the Principal/Head of the School in case of a teacher and by the Chairman, Managing Committee of the School in case of Principal from sources such as Teacher's Diary, records of inspection, records kept by the Principal, Examination results of the school, Confidential reports and service book etc. of the teacher.

PART-A

Particulars of the teacher/Principal

1. Name (in Block letters) : _____
2. Designation & complete school address _____
with Pin code number, Telephone number:
3. State: _____
4. Date of birth: _____
5. Present age: _____
6. Date of superannuation: _____
7. If superannuated, please clarify
whether extension has been given
by the Competent Authorities with
supporting documents _____
8. Sex: _____
9. Marital Status: _____
10. Residential address with Pin code
number, Telephone Number: _____

11. Permanent address with Pin code No.: _____

12. Whether the school is Primary/
Secondary/Sr. Secondary: _____

13. Academic Qualification:

Examination Passed	University Board/ Department	Year	% of marks obtained	Subjects

14. Total Service with date of joining as teacher : Total Service _____ years _____ months
Date of joining as teacher _____

SERVICE RECORD

Name of the Institution(s)	Level: Primary/ Secondary/Sr. Sec. Etc.	Total enrolment	Period of service with designation (Exact dates to be indicated)	Subject(s) taught	Classes taught	Results at Public or Annual Examination(s)	Any other responsibility discharged
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

15. Total experience (mention teaching Experience of recognized schools Only. Period From To

Teaching:

Administrative:

Other:

_____ Total: _____

*Teaching experience of recognized schools only has to be given. The Head of the Institution should certify where the teacher has served. (Please attach photocopy of service book(s) in support of service record).

PART-B

<p>16. what has been the teacher's class results in Board/School Examination? Give the percentage of pass and grade-wise positions A, A, B, B, in the class/subject of the teacher for the last five years. (Give the results of the last five years). Use additional sheets if required.</p> <p>17. Has the teacher mobilized any quantifiable community resources for the physical development of the School? If so, give details.</p> <p>18. Has the teacher undertaken specific activities for promoting National Integration? Give details.</p> <p>19. The following information may specifically be given:</p> <ul style="list-style-type: none"> - does he/she indulge in tuitions? - Is he/she in the habit of submitting complaints and indulging in litigation? - Does he/she indulge in political/trade union activities? - Is he/she punctual? 	<table border="1"> <thead> <tr> <th rowspan="2">Year</th> <th rowspan="2">Classes taught</th> <th rowspan="2">Subject Taught</th> <th colspan="2">Pass % of</th> </tr> <tr> <th>School Exam.</th> <th>Board Exam.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Year	Classes taught	Subject Taught	Pass % of		School Exam.	Board Exam.																														
	Year				Classes taught	Subject Taught	Pass % of																															
		School Exam.	Board Exam.																																			

II

<p>20. Has the teacher undertaken any innovative experiment for greater impact of his/her teaching on the students? Give a brief note. Give a brief resume of any experimentation in the following areas:</p> <ul style="list-style-type: none"> (a) Class-room instructions (b) Laboratory/Library work (c) Assessment & Evaluation (d) Administrative work <p>21. Which teaching learning practices have been adopted and what are the types of teaching aids, including mass media, used by the teacher to make class-room instruction more interesting?</p>	
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<p>22. Does the teacher give any special attention and assistance to the gifted and weaker students? If so, give details.</p> <p>23. Has the teacher participated in in-service training programmes, workshops etc. or acted as Resource Person? If so, give details of the last five years.</p> <p>24. Has the teacher carried out any functional research in pedagogy and obtained visible improvement in performance of the students? (Attach abstracts).</p> <p>25. Does the teacher take active interest in organizing co-curricular or extra curricular activities in the school? Give details (NCC, Scouts & Guides etc.)</p> <p>26. Has the teacher written articles, text books etc.? If so, give details.</p> <p>27. Has the teacher received any recognition, award or prize from the school, community or Government during the last 10 years? If so, give particulars.</p> <p>28. Any other significant achievement not mentioned above.</p> <p>29. Self assessment/appraisal of the Teacher/Principal to be attached.</p> <p>Additional Information to be given in case of Principal only (points 30 to 36)</p> <p>30. Has the Principal introduced any innovative ideas for raising the quality of education in the school? (attach abstracts).</p> <p>31. Does the Principal invite the parents for their co-operation for academic development? If yes, the details thereof.</p>	
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<p>32. Does the Principal take interest in maintenance of school building and beautification of campus? If so, please give details.</p> <p>33. Are the activities like Annual Day, Sports Day, Clubs (nature, science, reader), value based education etc. being organized? If so, give details.</p> <p>34. Is guidance provided to the teachers in professional development? Does he/she encourage the teachers as well as students for experimentation/innovations?</p> <p>35. What goals/targets are set in academic/sports and games/other activities and what are the achievements?</p> <p>36. Has any project been undertaken during the last three years at school level? Please give a brief account in this regard. (attach abstracts.)</p>	
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PART-C

Remarks about the Teacher/Principal based on his assessment:

<p>37. Does the teacher command respect among the students?</p> <p>38. Is he/she able to maintain discipline among the students?</p> <p>39. Does the teacher maintain cordial relations with his/her fellow-teachers and others?</p> <p>40. Is he/she held in high esteem by the community, particularly the parents?</p> <p>41. What is the extent of participation of the teacher in activities of parent-teacher Association etc., if any?</p>	
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42. General overall assessment by the Head of the Institution/Chairman of the Managing Committee of the school.

1. Principal of the School
(in case of a teacher)
2. Chairman/Manager
Managing Committee of the School
(in case of Principal)

Tele.No. O:

R:

Fax No. :

E-Mail :

Recommendation of the Regional Committee:

Signature
Regional Head nominated
By the Head of Organisation/
Chairman of the Regional Committee

Recommendations of the Central Award Committee:

Signature
Chairman